

**TIVERTON PLANNING BOARD  
CHECKLIST FOR ENVIRONMENTAL REVIEW STATEMENT**

This checklist is furnished by the Planning Board to assist in the application for approval of an Environmental Review Statement. It does not relieve the applicant of the responsibility to review and comply with all applicable regulations in Article VIII of the Tiverton Zoning Ordinance and the Tiverton Town Code.

The Administrative Officer shall review and approve all building permit applications within the Stafford Pond and Nonquit Pond Watershed Protection Overlay Districts.

12- 24 x 36 inch set of plans

12- Paper copies of all supporting items

Electronic set of plans and all supporting items (or as directed by the Administrative Officer)

\_\_\_\_\_ Application Cover Sheet, Attachment 11

\_\_\_\_\_ Current filing fee: \$\_\_\_\_\_

\_\_\_\_\_ Current escrow: \$\_\_\_\_\_

\_\_\_\_\_ A notarized letter from the property owner(s) stating that the applicant has been granted the authority to proceed with the application with the owner(s) permission and consent.

Site plans, stamped and signed by a Professional Land Surveyor, licensed Professional Engineer, Registered Landscape Architect or a Certified Professional in Erosion and Sediment Control (CPESC) in the State of Rhode Island, of the subject parcel showing the following information (“NA” if Not Applicable and explain reason for exemption):

**EXISTING CONDITIONS**

1. \_\_\_\_\_ A general location map showing the relationship of the parcel to the area within a half-mile radius, provide an aerial photograph or satellite image clearly depicting the subject parcel
2. \_\_\_\_\_ Name of the proposed development indicated in the Title Block
3. \_\_\_\_\_ Name and address of the property owner(s) and applicant(s)
4. \_\_\_\_\_ Copy of the Deed/Title to the subject parcel, if requested
5. \_\_\_\_\_ Name, address and telephone number of the preparer
6. \_\_\_\_\_ Assessors Plat, and Lot number(s) of the parcel

7. \_\_\_\_\_ Date of plan preparation, with all revision date(s)
8. \_\_\_\_\_ Relevant references to deeds and recorded plans
9. \_\_\_\_\_ Purpose statement
10. \_\_\_\_\_ True north arrow, and graphic scale (minimum of 1 inch = 100 feet)
11. \_\_\_\_\_ Names, addresses and Plat/Lot identified of abutting property owners within 200' of the subject parcel
12. \_\_\_\_\_ Names and addresses of all property owners, adjoining communities or agencies requiring notification under these regulations
13. \_\_\_\_\_ Plan legend depicting/explaining all symbols
14. \_\_\_\_\_ Class I survey stamped and signed by a Professional Land Surveyor, include the entire parcel and at least one (1) boundary Geo-reference point
15. \_\_\_\_\_ A corporate survey (recorded after June 4, 2001, Class IV minimum) is required for any application that involves one of a multiple or shareholder parties leasing land within the Stafford Pond Watershed, and shall include all structures, roadways and total area of the corporate or multiple leased land; Zoning Article VIII Section 5.c.
16. \_\_\_\_\_ Location of existing permanent boundary markers
17. \_\_\_\_\_ Zoning District(s) of the parcel being developed, with zoning boundary lines shown if there is more than one district
18. \_\_\_\_\_ District Dimensional Regulations for the subject parcel
19. \_\_\_\_\_ Density calculation based upon the exclusion of unsuitable land from the total land area and the resulting total number of units allowed by right
20. \_\_\_\_\_ Dimensions and total area of the subject parcel, and location and dimensions of existing property lines, type of easements and rights-of-way within or adjacent to the subject parcel
21. \_\_\_\_\_ A concise description of the environmental setting of the project and the area to be impacted, to include all manmade, natural and physiologic features within five hundred (500) feet of the property line. Data must be sufficient so that the effects of and alternatives to the proposed project can be understood; Site Analysis Attachment 3 if required
22. \_\_\_\_\_ Base flood elevation data, use the North American Vertical Datum of 1988 (NAVD 88)

23. \_\_\_\_\_ FEMA Flood Plain map of the entire parcel, provide the existing water table, and a statement of any prior or anticipated flood levels, and of the expected flood hazard present on the site
24. \_\_\_\_\_ Location of a Groundwater Recharge Area
25. \_\_\_\_\_ Location of a Wellhead Protection Area
26. \_\_\_\_\_ Existing contours at intervals of two feet (interpolation to 5' from U.S. Geodetic 10' data may be acceptable)
27. \_\_\_\_\_ Soils map of the subject parcel
28. \_\_\_\_\_ Phase I Environmental Site Assessment, written report if requested
29. \_\_\_\_\_ Phase II Environmental Site Assessment, written report if indicated
30. \_\_\_\_\_ Prohibited uses noted on the site plan; Zoning Article VIII Section 3.b.
31. \_\_\_\_\_ Location of wooded areas and areas of active agricultural use
32. \_\_\_\_\_ Location of flagged wetland boundaries and buffer, watercourses or coastal features within the subject parcel  
  
***Note:** If there are no such wetlands or coastal features, an affidavit signed by a qualified professional (wetlands biologist, licensed Professional Engineer or Professional Land Surveyor) stating this*
33. \_\_\_\_\_ Location, width, classification and names of existing public, private and paper streets within and adjacent to the subject parcel
34. \_\_\_\_\_ Location and approximate size of all existing buildings or significant above ground structures, include the exact distance to any open body of water including ponds
35. \_\_\_\_\_ Location and dimensions of existing utilities within or adjacent to the subject parcel, include water/wells, sewer/OWTS and stormwater drainage facilities and exact distance to any open body of water including ponds
36. \_\_\_\_\_ Location of any unique and/or historic features, within or adjacent to the subject parcel, include stone walls and historic cemeteries and access

#### PROPOSED

A concise narrative description of the proposed project that address Items 37-43:

- 37.\_\_\_\_\_ A statement of both the favorable and adverse environmental impacts of the proposed project, including short and long-term effects, on-site and off-site impacts and the cumulative impact of the proposed project as it relates to the entire watershed. Discussion must include nutrient loading and point and non-point source water quality impacts to surface and groundwater
- 38.\_\_\_\_\_ Proposed measures to minimize impacts to the natural topography of the site, see the RI Low Impact Development (LID) Site Planning & Design Guidance Manual
- 39.\_\_\_\_\_ The identification of any irreversible commitment, or alteration of natural features as a result of the development
- 40.\_\_\_\_\_ Evaluation of the alternatives considered in the design and location of the project
- 41.\_\_\_\_\_ A complete list of all chemicals, pesticides, fertilizers, fuels and other hazardous materials to be used or stored on the premises in quantities substantially greater than those associated with normal household use. This list shall be accompanied by a description of measures to protect them from vandalism, corrosion, and leakage and to provide for spill prevention and counter measures
- 42.\_\_\_\_\_ A description of potentially hazardous wastes to be generated, indicating a storage and disposal method
- 43.\_\_\_\_\_ The means and estimated costs necessary to minimize adverse environmental impacts during construction
- 44.\_\_\_\_\_ Written reports or comments from adjoining communities or agencies requiring notification (provided by the Administrative Officer)
- 45.\_\_\_\_\_ Determination letter from the Building/Zoning Official prior to approval, and an ERS shall require approval by the Planning Board prior to issuance of a Building Permit
- 46.\_\_\_\_\_ An Advisory letter from the Tiverton Conservation Commission required prior to Planning-Board review
- 47.\_\_\_\_\_ Written approval (Assent Agreement) from the Coastal Resources Management Council (CRMC) prior to approval of the proposed project, including any required off-site construction, if the subject parcel is within CRMC regulatory jurisdiction
- 48.\_\_\_\_\_ Written confirmation from the RIDEM Wetlands Section prior to approval of verified wetland boundaries, watercourses or coastal features within the subject parcel or within 200 feet of the perimeter of the parcel
- 49.\_\_\_\_\_ Written confirmation from the RIDEM Wetlands Section prior to approval that plans of the proposed development, including any required off-site construction, have been reviewed and that approval has been granted for the proposed site alteration, or a Finding of No Significant Impact (FONSI), if wetlands exist on the subject parcel

- 50.\_\_\_\_\_ Written confirmation from the RIDEM Office of Water Resources prior to approval that plans of the proposed stormwater management, including any required off-site construction, have been reviewed and approved for site alteration
- 51.\_\_\_\_\_ Written confirmation from the RIDEM OWTS Section prior to approval that plans for subdivision Soil Suitability, or OWTS permits have been approved for the subject parcel
- 52.\_\_\_\_\_ Written report and approval from RIDEM prior to approval of an Environmental Sit Assessment Phase III (Remediation Plan), if required
- 53.\_\_\_\_\_ Written confirmation from the applicable water authority prior to approval that it is able to provide water service connection with adequate volume and pressure to the subject parcel
- 54.\_\_\_\_\_ Written confirmation from the Fire Department prior to approval that the proposed water service has adequate volume and pressure to ensure public safety
- 55.\_\_\_\_\_ Written confirmation from the Director of Public Works or designee prior to approval that the proposed plan meets town standards for stormwater control design and street design
- 56.\_\_\_\_\_ Written confirmation from the Tiverton Wastewater District prior to approval that it is able to provide the sewer connection for the proposed development
- 57.\_\_\_\_\_ Written confirmation from the Director of Public Works prior to approval that for any connection to or construction work within a town road or other right-of-way is approvable
- 58.\_\_\_\_\_ Written confirmation from RIDOT prior to approval for a Physical Alteration Permit (PAP) for any connection to or construction work within a state highway or other right-of-way
- 59.\_\_\_\_\_ Written confirmation from the Director of Public Works or designee prior to approval that a proposed public and/or private infrastructure improvement guarantee (surety) for road(s) and /or stormwater management is acceptable, funds are required prior to issuance of a Building Permit
- 60.\_\_\_\_\_ Written confirmation and/or permits from any additional required federal, state or local agencies
- 61.\_\_\_\_\_ Proposed lot(s) with dimensions and area, include all interior lot lines, building setback lines and street lines with dimensions indicated and drawn so as to distinguish them from existing lot lines
- 62.\_\_\_\_\_ Proposed structure(s), addition(s) and accessory structures with dimensions and area indicated, include exact distance to any open body of water including ponds and total impervious lot coverage

**Note:** *Any development within 200 feet of the shoreline requires zoning relief and is defined as “any addition that changes the footprint on the land”*

63. \_\_\_\_\_ Proposed grading plan in sufficient detail to show all grading for on and off-site street construction, drainage facilities and individual lot(s)
64. \_\_\_\_\_ Proposed Soil Erosion and Sediment Control Plan
65. \_\_\_\_\_ Proposed drainage plan; include a profile, the extension of existing stormwater lines, the addition of on-site drainage facilities and include drainage calculations supplementing the proposed drainage plan, prepared by a licensed Professional Engineer
66. \_\_\_\_\_ Proposed Stormwater Management Plan, if requested
67. \_\_\_\_\_ Proposed streets or street extensions, include dimensions and profiles, include typical cross-sections and paved areas on the plan
68. \_\_\_\_\_ Location, dimension and type of proposed easements and rights-of-way within the subject parcel
69. \_\_\_\_\_ Proposed utilities plan; include the extension and location of gas, electric, water/wells, sewer/OWTS or other proposed utilities, indicate if within 200 feet of a body of water or pond on the site plan
70. \_\_\_\_\_ Proposed landscaping and maintenance plan by a Rhode Island Registered Landscape Architect, if requested
71. \_\_\_\_\_ Proposed phasing schedule
72. \_\_\_\_\_ Copies of all legal documents prior to approval; legal description of property, proposed easements and rights-of-way, dedications, restrictions or other required legal documents including but not limited to covenants, Stormwater Management Plan, Landscaping Maintenance Plan, a deed conveying open space or offer of street dedication
73. \_\_\_\_\_ A list of any underlying studies, reports and other information obtained and considered in preparing the Environmental Review Statement Checklist

The Planning Board reserves the right to request an independent peer review(s) if it determines additional information is required for approval. The cost of any additional reviews must be agreed to and paid for by the applicant.

The Planning Board may subsequently require correction of any information found to be in error. Submission of additional information specified in the Regulations but not required by the Administrative Officer prior to review by the Planning Board may be necessary to make an informed decision.

**This application is being filed for the purpose of being placed on the Planning Board agenda for review. All information in this application is complete and accurate to the best of my knowledge. I hereby authorize duly appointed members of the Tiverton Planning Board and Tiverton Conservation Commission to enter and inspect the property at reasonable times during the review and approval process for the purpose of ensuring compliance with the Tiverton Zoning Ordinance and Land Development and Subdivision Review Regulations and with other applicable portions of the Town Code.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Preparer

\_\_\_\_\_  
Title/License #

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name